



# CREATIVE CV: GUIDELINES

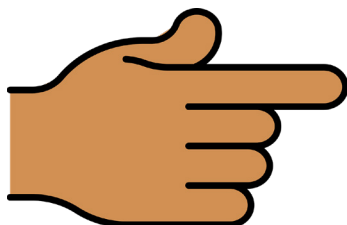
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When you are looking for a job, the first impression you create with your CV should be strong and long-lasting in order to stand out from the rest of the applicants.



**A CREATIVE CV CAN HELP YOU TO SHOW YOUR SKILLS AND DIFFERENTIATE YOURSELF IN A CROWDED JOB MARKET**

**Bellas Artes - Diseño gráfico y preimpresión**

**FORMACIÓN**

- Educación Secundaria
- Bachillerato de artes y diseño.
- Grado en Bellas Artes
- Máster Diseño Gráfico y Preimpresión

**CERTIFICADOS**

Adobe certified associate, ACA.

• Ilustrador	80%
• Photoshop	90%
• InDesign	80%

**BI Inglés ( Nivel preintermedio)**

**HABILIDADES TÉCNICAS**

• Ilustración	95%
• Fotografía	80%
• Pintura	95%
• Escultura	80%
• Dibujo	90%
• Retoque digital	80%
• Modelado 3D (Blender)	75%
• Edición de vídeos (Premiere Pro)	70%
• Diseño	90%

**CONTACTO**

Instagram: [icon] [link]  
 Teléfono: [icon] [link]  
 Email: [icon] [link]

**FORMACIÓN**

UNIVERSIDAD DE MÁLAGA (2017 - 2021)

GRADO EN PEDAGOGÍA

**FORMACIÓN COMPLEMENTARIA**

- TALLER DE ADQUISICIÓN DE COMPETENCIAS PARA LA BÚSQUEDA ACTIVA DE EMPLEO POR LA UMA. 25 HORAS 2020
- TALLER INNOEMPRENDE POR LA UMA. 25 HORAS. 2020

**IDIOMAS**

- INGLÉS: NIVEL B2

**EXPERIENCIA**

- **IES TORRE ATALAYA** 2019-2020  
ALUMNA EN PRÁCTICAS EN EL DEPARTAMENTO DE ORIENTACIÓN
- **MÁLAGA ACOGE** 2018-2019  
ALUMNA EN PRÁCTICAS EN EL CENTRO DE MENORES
- **IES JOSÉ MARÍA TORRIJOS** 2018  
VOLUNTARIA EN EL DISEÑO DE ACTIVIDADES PARA LA COHESIÓN GRUPAL EN I.E.S.

**COMPETENCIAS**

DISPOSICIÓN	●●●●●●●●
MOTIVACIÓN	●●●●●●●●
VERSATILIDAD	●●●●●●●●
ASERTIVIDAD	●●●●●●●●
MEDIACIÓN	●●●●●●●●
EMPATÍA	●●●●●●●●



**For more examples you can check the links at the end of this document**

# GENERAL TIPS FOR YOUR CV

## KEEP IT COMPACT

The person who is checking your CV doesn't have time to read about everything, so your aim is to impress him/her. One or two pages are enough. Use clear spacing and bullet points to stick important information first.

## TAILOR YOUR COMPETENCES TO THE JOB

Your competences should reflect the essential requirements of the job, so each CV should be tailored to the position and company you are applying for.

## CHECK YOUR SPELLING

A good CV doesn't have any spelling or grammar mistakes. Use a spelling checker and ask someone else to check the document.

## BE ACCURATE AND TRUTHFUL

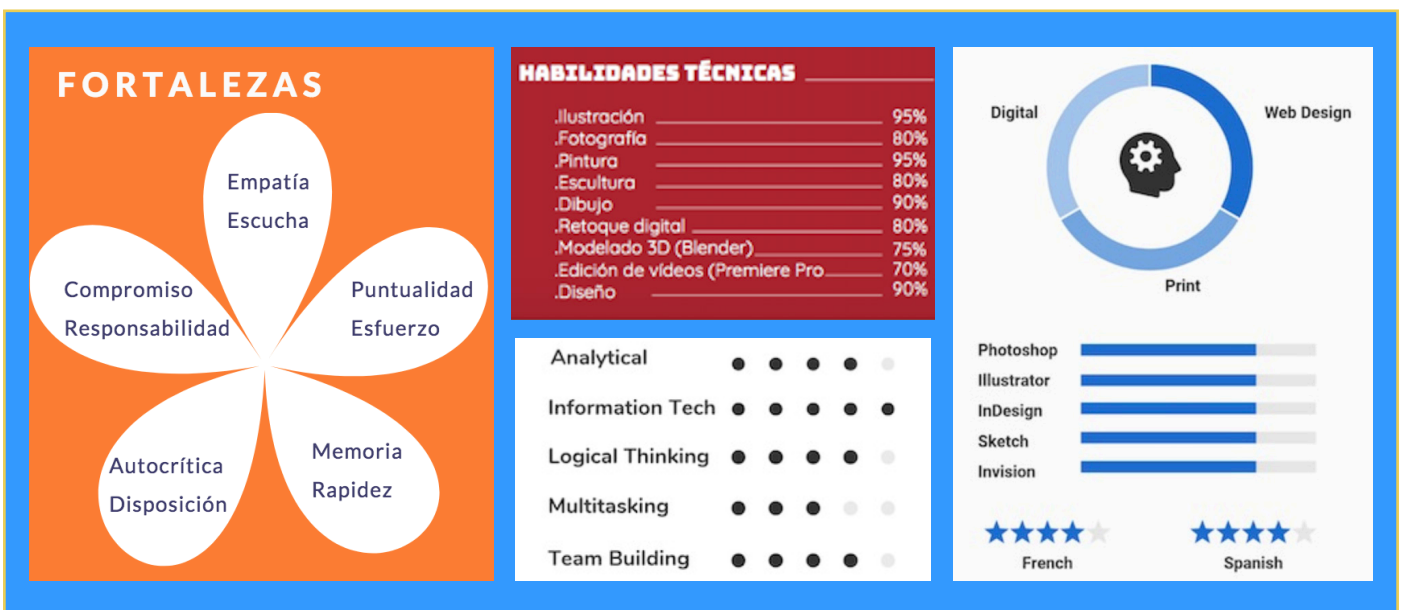
You have to impress a potential employer but don't over-inflate or exaggerate your experience or competences. Don't lie and be accurate with the information you are writing.

## SHOW OFF YOUR PERSONALITY

Your CV should be a reflection of who you are and it gives information about your personality. Make sure you feel identified with it and your e-mail sounds professional.

# HOW TO CREATE IT

- 1** Select the relevant information you want to include in your CV.
- 2** Take a look at other examples of creative CVs but then let your creativity and imagination flow.
- 3** Choose the layout, style, colours and fonts. Be sure your CV is always readable above all else.
- 4** Think about how you can best represent your experiences and competences.



- 5** You can download free templates from Internet or you can use online editors to design it.

# BEFORE SENDING IT

- 1** Double check your CV and ask someone else to read it carefully to find mistakes or errors.
- 2** Save your CV as PDF and keep in mind that files should not be larger than 10MB.
- 3** Rename the file of your CV using your name and surname.
- 4** Write a proper and clear subject line in your e-mail.
- 5** Write a small resume in the e-mail body and address it to the specific company.
- 6** Always follow the employer's instructions about format, e-mail address, other files to fill in, etc.
- 6** Don't take it personally if the employer doesn't reply or choose you. Move on to other options.

# FOR MORE INFORMATION:



## Examples of Creative CVs

- <https://www.vandelaydesign.com/creative-resume-cv-examples/>
- <https://medium.com/journal-of-curiosity-imagination-and-inspiration/a-complete-guide-to-creating-a-creative-cv-3e0dbb678f3d>
- <https://weare.guru/creative-cvs/>



## Tips to create and send your Creative CV

- [https://www.nottingham.ac.uk/careers/documents/students/other/creativecvguide\(1\).pdf](https://www.nottingham.ac.uk/careers/documents/students/other/creativecvguide(1).pdf)
- <https://www.creativebloq.com/career/design-resume-tips-11121145>
- <https://www.creativelivesinprogress.com/article/a-guide-to-creating-a-great-cv>
- <https://www.prospects.ac.uk/careers-advice/cvs-and-cover-letters/how-to-write-a-cv>
- <https://www.linkedin.com/pulse/3-sample-emails-when-sending-resume-employer-email-tom%C3%A1%C5%A1-ondrejka>
- <https://www.thebalancecareers.com/how-to-email-a-resume-2063299>



## Online tools to design your Creative CV

- <https://www.canva.com>
- <https://www.easel.ly/>
- <https://www.visualcv.com/>
- <https://www.doyoubuzz.com>
- <https://www.resumegiants.com/>
- <https://geekflare.com/free-visual-resume-to-impress/>

